



# DOMINION FINANCE

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## PTE LIMITED

**SERVING OUR CUSTOMERS SINCE 1999**

**Dominion Finance Pte Limited**

**Suva Office:** 74 McGregor Road, Suva PO Box 3692, Samabula Phone: 331 7744/ 999 6616/ 998 0831/ 773 7744

**West Office:** Shop 4 Commercial Lot, Narewa, Nadi. Phone: 998 0821 / 998 0827

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# APPLICANTS GUIDELINE / DECLARATION

## DIRECT PURCHASE

I/We the undersigned acknowledge that:

- Personal Information Forms must be completed by all Applicants, Joint Applicants and Guarantors.
- Financial Statements are to be supported by documentary evidence e.g. Salary Slips, Bank Statements, Certificate for Title or Lease, Third Party of Vehicle.
- All applications must be accompanied by the list of requirements for the Applicant & Spouse:
  - A recent passport sized photo is required from all; Individuals, Joint Applicants and Guarantors.
  - Photocopy of TIN Letter/Joint ID Card
  - Photocopy of Driver's License
  - Photocopy of Passport
  - Vehicle Quotation
- Deposit to be paid at Dominion Finance Pte Limited.
- Assets held by Dominion Finance Pte Limited to secure borrowings must be insured with premiums paid by the applicant annually in advance.

## PURCHASE OF TAXI PERMIT WITH VEHICLE

- Copy of Third Party
- Original Taxi Permit
- Vehicle to be inspected
- Sales and Purchase Agreement
- Projected Cash Flow
- Recent Salary Slips
- Employment Letter
- Recent Bank Statements - 3 months
- Utility Bill (Water)
- Copy of Birth Certificate (if joint with sibling or parent)
- Copy of Marriage Certificate (if joint with spouse)
- Photocopy of ID's (Driver's License, FNPF, FRCA Joint Card, Voter Card)

# APPLICATION DETAILS

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

To: Dominion Finance Pte Limited

I / We (Name or names if Joint) \_\_\_\_\_ apply for a loan.

Purpose \_\_\_\_\_

\* The Motor Vehicle/Asset is for: *(tick one only)*

Private or  Commercial use

Cash Price of Asset: \$ .....

Deposit Offered: \$ .....

Term Preferred: ..... Months/Years

Repayment Preferred: \$ .....Mthly/Qtr/Yrly

### Security Offered

.....  
.....  
.....  
.....  
Total Security .....

Signature: .....

Name: .....

Signature: .....

Name: .....

# FINANCIAL STATEMENTS

## ASSETS AND LIABILITIES STATEMENT

LIABILITIES	Value	Office Use	ASSETS	Value	Office Use
Overdraft (Bank- )			Savings (Bank- )		
Bank Loan			Other		
Credit Union Loan			Credit Union Shares		
Credit Card Limit			House Property Purchased / /		
MORTGAGE/VEHICLE LOANS			Other property		
Owing to:					
			Life Policies (LICI / BSP Life / Fiji Care):		
HIRE PURCHASE					
Owing to:					
			Motor Vehicle Reg:		
Other Liabilities			Other Assets		
			Household Effects		
TOTAL LIABILITIES			FNPF Balance		
Surplus/(Deficit)					
TOTAL (to agree with total assets)			TOTAL ASSETS		

## MONTHLY INCOME AND EXPENSES

INCOME	Value	Office Use	EXPENSES	Value	Office Use
NET SALARY			House Repayments / Rent		
Self - Net Pay			Food		
Spouse			Electricity		
			Telephone		
Rental			School Fees		
Investment			Travelling / Fuel		
Taxi			Water		
Other (specify)			Entertainment		
			Hire Purchase		
			Life Insurance		
			Other Loan		
			Other Expense		
TOTAL MONTHLY INCOME					
Less Total Monthly Commitments					
Uncommitted Monthly income			<b>Total Monthly Commitments</b>		

I declare that the above particulars are true and I hereby authorise you to conduct verifications on the same information.

Signature(s) of Applicant(s): \_\_\_\_\_ Date: \_\_\_\_\_

Applicant(s): \_\_\_\_\_ Date: \_\_\_\_\_

Signature/Name of Witness: \_\_\_\_\_ Date: \_\_\_\_\_

# PERSONAL INFORMATION

## APPLICANT DETAILS

TITLE	SURNAME	OTHER GIVEN NAMES

OCCUPATION: . . . . . DATE OF BIRTH: . . . . . / . . . . . / . . . . .

FATHERS NAME: . . . . .

## CONTACTS

PHONE (HOME): . . . . . MOBILE: . . . . .

EMAIL ADDRESS: . . . . .

POSTAL ADDRESS: . . . . .

RESIDENTIAL ADDRESS: . . . . .

## EMPLOYMENT DETAILS

EMPLOYER: . . . . . EMPLOYMENT NO: . . . . .

BUSINESS ADDRESS: . . . . .

BUSINESS PHONE: . . . . . FAX: . . . . .

OFFICE EMAIL: . . . . .

## ADDITIONAL INFORMATION

FNPF NO: . . . . . DRIVERS LICENCE NO: . . . . .

PASSPORT NO: . . . . . REFEREE CONTACT: . . . . .

TAX IDENTIFICATION NO: . . . . .

NO of DEPENDANTS: . . . . .

AGES of DEPENDANTS: . . . . .

## SPOUSE DETAILS

TITLE	SURNAME	OTHER GIVEN NAMES

OCCUPATION: . . . . . DATE OF BIRTH: . . . . . / . . . . . / . . . . .

FATHERS NAME: . . . . .

## CONTACTS

PHONE (HOME): . . . . . MOBILE: . . . . .

EMAIL ADDRESS: . . . . .

POSTAL ADDRESS: . . . . .

RESIDENTIAL ADDRESS: . . . . .

## EMPLOYMENT DETAILS

EMPLOYER: . . . . . EMPLOYMENT NO: . . . . .

BUSINESS ADDRESS: . . . . .

BUSINESS PHONE: . . . . . FAX: . . . . .

OFFICE EMAIL: . . . . .

## ADDITIONAL INFORMATION

FNPF NO: . . . . . DRIVERS LICENCE NO: . . . . .

TAXI LICENCE NO: . . . . . PASSPORT NO: . . . . .

TAX IDENTIFICATION NO: . . . . .

# REFEREES DETAILS

CUSTOMER NAME: .....

LOAN ACCOUNT NO: .....

**Two referees who are not staying with you but known to you:**

## REFEREE 1

NAME: .....

EMPLOYER: .....

OCCUPATION: .....

WORK ADDRESS: .....

WORK NO: .....

MOBILE NO: .....

## REFEREE 2

NAME: .....

EMPLOYER: .....

OCCUPATION: .....

WORK ADDRESS: .....

WORK NO: .....

MOBILE NO: .....

**One referee who is staying with you (Relative or Family member):**

## REFEREE 3

NAME: .....

EMPLOYER: .....

OCCUPATION: .....

WORK ADDRESS: .....

WORK NO: .....

MOBILE NO: .....

# DECLARATION / AUTHORISATION / UNDERTAKING

1. I declare that the information that I have provided in connection with this application is true and accurate.
2. I declare and confirm that no receiving order /order for adjudication has been made against me out of any court of competent jurisdiction either in Fiji or elsewhere.
3. I declare that no legal proceedings are pending against me in respect of any debt which I allegedly owe except those which have been disclosed to you in writing.
4. I agree that the representatives of Dominon Finance Pte Limited may make any checks that they feel necessary regarding the information in this application in order to help make a decision on the application.
5. I authorize Dominon Finance Pte Limited to discuss and exchange any appropriate information (including copies of documentation verifying my identity, address and bank details) with third parties in relation to the application.
6. I agree that representatives of Dominon Finance Pte Limited may carry out searches against me.
7. I understand that Dominon Finance Pte Limited will use the information provided in this form to assess my application for credit and verify my identity to prevent and detect crime and money laundering.
8. I agree and acknowledge that if I have provided false or inaccurate information and/or Dominon Finance Pte Limited suspects or identifies fraud, they will record this and may also pass this information to the relevant authorities involved in crime and fraud prevention.

By signing below, I agree to *inter alia* the processing of my personal information as set out in this document:

<b>Signature:</b>	
<b>Print full name:</b>	
<b>Date:</b>	